



## BOROUGH COUNCIL SUB-COMMITTEE MEETING MINUTES

COMMITTEE NAME: **MS4 - Storm Sewer Program**

PLACE OF MEETING: **121 S. Walnut Street (Conference Room)**

DATE OF MEETING: **April 29, 2024** TIME OF MEETING: **5:05 PM**

ATTENDEE/CHAIRPERSON:

**Manny Mirabito**

ATTENDEE #2:

**Sam Angst**

ATTENDEE #3:

**Lauren Bullsake**

ATTENDEE #4:

**Brad Flynn, Borough  
Manager**

ATTENDEE #5:

**Ron Madison, P.E. Borough  
Engineer**

ATTENDEE #6:

ALL OTHER ATTENDEE(S):

**Susan Simon**

EXCUSED OR ABSENT:

**Frank Hesch**

MEETING MINUTES PREPARED BY: **Brad Flynn**

MINUTES STATUS: **APPROVED/FINAL**

### MEETING MINUTES:

#### MS4 PROGRAM PLANNING, DEVELOPMENT, AND IMPLEMENTATION

- Approval of Minutes

- Colliers Engineering & Design MS4 Program Development (April Update); Engineer Madison provided the committee with a draft memorandum discussing Bath Borough Stormwater Utility Fee Research, Preliminary GIS Database Impervious Area Analysis and Preliminary Financial Analysis. The Committee discussed existing examples of Stormwater fees from Fountain Hill, Bethlehem Township, City of Bethlehem, City of Allentown, and City of Easton. The Committee discussed preliminary cost data associated with Bath's MS4 program. Based on this new information, the Committee is exploring a 'tiered' MS4 rate fee structure versus a 'flat' fee system; an approach to assist with lowering the overall yearly stormwater fee burden on rate payers. Aside from the GIS statistical data, additional information is needed to fine tune the Preliminary MS4 Program Cost Estimates; to include Bath personnel services, billing and collections, permitting fees, legal fees, engineering services, capital projects and financing. Engineering Office will be working with the Borough Manager to gather and detail the information. Engineer Madison will continue with the statistical analysis portion of the MS4 program but suggested meeting with the Borough's Special Solicitor from Salzman Hughes during the May MS4 Committee Meeting to address concepts of establishing a Stormwater Authority.

#### ADDITIONAL ITEMS

- None

ADJOURNMENT

- Meeting adjourned at 6:30 PM