

# Standard Right-to-Know Law Request Form

*Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it is required should an appeal be necessary. You have 15 business days to appeal after a request is denied or deemed denied.*

**SUBMITTED TO AGENCY NAME: Bradford Flynn (Attn: AORO)**

Date of Request: June 25, 2024

Submitted via: Email

**PERSON MAKING REQUEST:**

Name: Michael Long

Company (if applicable):

Mailing Address: [REDACTED]

Email:

City: Bath

State: PA

Zip: 18014

Telephone: [REDACTED]

Fax:

How do you prefer to be contacted if the agency has questions? Email

**RECORDS REQUESTED:** *Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. Use additional sheets if necessary. RTKL request should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law.*

### NARRATIVE

Any and all financial records including bank statements, audit trails, reconciliation reports, cleared check images (by way of permission of account holder Justin Huratiak, see attached), associated with the Developer Escrow Bank Account known and referenced by Borough Manager and custodian of said account, Bradford Flynn, as 'Bathview Phs II Security,' from the time said account was opened until closed, along with corresponding bank confirmation.

I also request a single certified statement attesting to the truth and accuracy of the provided records, to be included with the disclosed documents.

**DO YOU WANT COPIES? Yes, electronic copies preferred if available.**

Do you want certified copies?

RTKL Requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

**Please notify me if fees associated with this request will be more than \$100? Yes**

**Please notify me if fees associated with this request will be more than ( . . )? Please specify for the Agency \$1**

**ITEMS BELOW THIS SECTION FOR AGENCY USE ONLY**

Tracking:	Date Received:	Response Due (5 Bus. Days):
30-Day Extension Required?:	If Yes, Final Due Date:	Actual Response Date:
Request was?:		Cost to Requestor:
Appropriate third parties notified and given an opportunity to object to the release of requested records?		

*NOTE: In most cases, a completed RTKL request form is public record.*

*More information about the RTKL is available at <https://www.openrecords.pa.gov>*

Form updated Nov. 27, 2018