

BATH BOROUGH STORMWATER AUTHORITY TREASURERS REPORT

BUDGET FUNDS
MS4 | DEBT | CAPITAL | RESERVE



FOR THE REPORTING MONTH OF
JUNE - 2026

BRIAN SCHOENEGER, TREASURER
BRADFORD T. FLYNN, AUTHORITY MANAGER

121 S. Walnut Street
Telephone (610) 837-6525

Bath, PA 18014
www.bathborough.org

Monthly Treasurers Report Table of Contents

SECTION 1. Adopted Budget

SECTION 2. MS4 Fund Profit and Loss Budget vs Actual

SECTION 3. Bills Paid Report – Ratification to Pay Bills

SECTION 4. Account Reconciliations: Four Funds (If Active)

A. MS4 Fund

B. Debt Fund (Inactive)

C. Capital Fund (Inactive)

D. Reserve Fund (Inactive)

**BATH BOROUGH STORMWATER AUTHORITY
MONTHLY TREASURERS REPORT**

SECTION 1

MS4 ADOPTED ANNUAL BUDGET

IMPORTANCE: The adopted budget allows the Board to review expenditures and revenues anticipated in the upcoming budget year. The remaining sections of this report will provide a forecast of expenses as recorded, in addition to how money was actually spent versus what was budgeted.

2026 BATH BOROUGH STORMWATER AUTHORITY BUDGET

EXPENSES

FUND	2024 Final Budget	2025 Estimated Budget	2026 Budget
General Government Administration			
Bank Charges	\$ 5.00	\$ -	\$ -
Total Bank Charges	\$ 5.00	\$ -	\$ -
Legal Services			
Legal Services	\$ 16,619.85	\$ 30,000.00	\$ 20,000.00
TOTAL Legal Services	\$ 16,619.85	\$ 30,000.00	\$ 20,000.00
General Operating			
Office Supplies	\$ -	\$ -	\$ -
Other Professional Services	\$ 158.92	\$ -	\$ 200.00
Advertising	\$ 1,141.40	\$ -	\$ 1,200.00
Bookkeeping	\$ 5,249.25	\$ -	\$ 6,000.00
IT Dues & Subscriptions	\$ 680.06	\$ -	\$ 700.00
TOTAL General Government	\$ 7,229.63	\$ -	\$ 8,100.00
Secretary (Office Administration)			
Manager	\$ -	\$ 2,000.00	\$ 16,628.96
Senior Admin. Coord. - Billing	\$ -	\$ 4,000.00	\$ 12,000.14
Clerk	\$ -	\$ -	\$ 1,133.38
Bookkeeper	\$ -	\$ 4,000.00	\$ -
TOTAL Secretary (Office Administration)	\$ -	\$ 10,000.00	\$ 29,762.48

Engineering Services

MS4 Engineering	\$	36,315.68	\$	45,000.00	\$	40,000.00
MS4 PRP Engineering	\$	-	\$	-	\$	-
Total Engineering	\$	36,315.68	\$	45,000.00	\$	40,000.00
Public Works						
MS4 Services	\$	-	\$	20,000.00	\$	38,901.72
TOTAL Public Works	\$	-	\$	20,000.00	\$	38,901.72
Capital Construction & Maintenance						
Major Construction	\$	-	\$	-	\$	1,000,000.00
Minor Construction	\$	-	\$	-	\$	-
Equipment Rentals	\$	-	\$	-	\$	-
MS4 Maintenance Activities	\$	-	\$	-	\$	-
Total Capital Construction & Maintenance	\$	-	\$	-	\$	1,000,000.00
Cleaning Streets & Gutters						
Street Sweeping/Maintenance	\$	-	\$	1,500.00	\$	1,500.00
Street Debris Disposals/Management	\$	-	\$	-	\$	-
Street Sweeping OTHER	\$	-	\$	-	\$	-
Capital Equipment Purchase (Streetsweeper)	\$	-	\$	-	\$	250,000.00
Total Cleaning Streets & Gutters	\$	-	\$	1,500.00	\$	251,500.00
Storm Sewers & Drains						
Chapter 92A NPDES Permitting	\$	2,500.00	\$	2,250.00	\$	-
Stormsewer Legal Services	\$	-	\$	1,500.00	\$	-
Stormsewer Repairs & Maintenance	\$	-	\$	2,000.00	\$	-
Storm Sewer OTHER	\$	-	\$	-	\$	-
Total Storm Sewer & Drains	\$	2,500.00	\$	5,750.00	\$	-

Interoperating Fund Transfers					
Transfer TO General Fund	\$	-	\$	-	\$
Transfer TO Capital Improv. Fund	\$	-	\$	-	\$
Transfer TO MSW Fund	\$	-	\$	7,000.00	\$
Total Interoperating Fund Transfers	\$	-	\$	7,000.00	\$

TOTAL MS4 FUND EXPENSES	\$	62,670.16	\$	119,250.00	\$
--------------------------------	-----------	------------------	-----------	-------------------	-----------

REVENUES

FUND	2024 Final Budget		2025 Estimated Budget		2026 Budget
Beginning Fund Balance (As of 12/31/2023)	\$	68,867.23	\$	28,000.00	\$
Interest Earnings					
MS4 Fund Business Checking	\$	2,339.24	\$	500.00	\$
Total Interest	\$	2,339.24	\$	500.00	\$

Charges for Services					
Return Check Fee	\$	-	\$	-	\$
MS4 Certificates	\$	-	\$	-	\$
Total Charges for Services	\$	-	\$	-	\$

MS4 Fees					
MS4 Fee Base	\$	-	\$	182,500.00	\$
MS4 Fee Penalty	\$	-	\$	-	\$
Prior Year Collections	\$	-	\$	-	\$

MS4 Revenue OTHER	\$	-	\$	-	\$	-
Credit Card Surcharge	\$	-	\$	-	\$	-
Total MS4 Fees	\$	-	\$	182,500.00	\$	272,500.00
Interoperating Fund Transfers						
Transfer FROM General Fund	\$	53,339.28	\$	-	\$	-
Total Interoperating Fund Transfers	\$	53,339.28	\$	-	\$	-
Proceeds of General Long-Term Debt						
Long-Term Debt	\$	-	\$	-	\$	1,250,000.00
Total Proceeds of General Long-Term Debt	\$	-	\$	-	\$	1,250,000.00
TOTAL MS4 FUND REVENUES	\$	55,678.52	\$	183,000.00	\$	1,523,913.38
NET ORDINARY INCOME (Budget Fund Balance)	\$	(6,991.64)	\$	63,750.00	\$	135,649.18
ENDING FUND BALANCE (As of 12/31/2024)	\$	61,875.59	\$	91,750.00	\$	227,399.18

**BATH BOROUGH STORMWATER AUTHORITY
MONTHLY TREASURERS REPORT**

SECTION 2

MS4 Profit and Loss Budget vs Actual

IMPORTANCE: The MS4 Fund is the primary bank account for most of the day-to-day financial transactions related to the Borough's Stormwater Management Program. The MS4 Profit and Loss Budget vs Actual provides a history of actual expenses and revenues to date compared to the council approved calendar year budget. The report identifies the current year's expenses and revenues to date, tracking financial transactions and providing a percentage of what has occurred versus the anticipated budgeted line-item estimates. This report will indicate whether a line item, and ultimately whether the MS4 Fund budget is running deficits or surpluses according to that calendar year's budget.

9:05 AM

07/31/26

Accrual Basis

MS4 Fund
Profit & Loss Budget vs. Actual
 January through June 2026

	Jan - Jun 26	Budget	\$ Over Budget	% of Budget
Income				
300.00 · Income				
341.00 · Interest Earnings				
341.01 · Muni Now Interest Earnings	3,953.27	1,413.38	2,539.89	279.7%
Total 341.00 · Interest Earnings	3,953.27	1,413.38	2,539.89	279.7%
379.00 · MS4 Fees				
379.10 · MS4 Fee Base	227,927.08	265,000.00	-37,072.92	86.0%
379.20 · MS4 Fee Penalty	1,001.60	5,000.00	-3,998.40	20.0%
379.30 · Prior Year Collections	6,838.39	2,500.00	4,338.39	273.5%
379.40 · MS4 Certs	200.00			
Total 379.00 · MS4 Fees	235,967.07	272,500.00	-36,532.93	86.6%
Total 300.00 · Income	239,920.34	273,913.38	-33,993.04	87.6%
Total Income	239,920.34	273,913.38	-33,993.04	87.6%
Expense				
400.00 · EXPENSES				
401.10 · Manager Salary	2,141.96	16,628.96	-14,487.00	12.9%
402.00 · Auditing/Financial Admin				
402.31 · Bookkeeping Svcs.	1,790.00	6,000.00	-4,210.00	29.8%
Total 402.00 · Auditing/Financial Admin	1,790.00	6,000.00	-4,210.00	29.8%
404.00 · Legal Services				
404.10 · General	16,426.40	20,000.00	-3,573.60	82.1%
404.20 · Stormwater Authority	0.00	0.00	0.00	0.0%
404.30 · RTK- Long	381.90			
Total 404.00 · Legal Services	16,808.30	20,000.00	-3,191.70	84.0%
405.10 · Senior Admin Coord. Salary	1,484.30	12,000.14	-10,515.84	12.4%
405.11 · Clerk Salary	37.08	1,133.38	-1,096.30	3.3%
406.21 · Office Supplies	1,250.56	0.00	1,250.56	100.0%
406.23 · Postage	0.00			
406.31 · Other Professional Service	0.00	200.00	-200.00	0.0%
406.34 · Advertising	1,067.20	1,200.00	-132.80	88.9%
407.00 · IT-Networking Svcs-Data Process				
407.31 · Professional Services	934.04			
407.420 · IT Dues & Subs	4,742.37	700.00	4,042.37	677.5%
Total 407.00 · IT-Networking Svcs-Data Process	5,676.41	700.00	4,976.41	810.9%
408.00 · Engineering				
408.10 · MS4 Engineerings	8,158.80	40,000.00	-31,841.20	20.4%
408.11 · MS4 PRP Engineering	27,370.94			
408.12 · MS4 Permitting & Annual Report	2,828.74			
Total 408.00 · Engineering	38,358.48	40,000.00	-1,641.52	95.9%
430.00 · Public Works				
430.10 · Public Works Salary	13,428.80	38,901.72	-25,472.92	34.5%
Total 430.00 · Public Works	13,428.80	38,901.72	-25,472.92	34.5%
431.00 · Cleaning of Streets & Gutters				
431.10 · Street Sweeping/ Maintenance	740.00	1,500.00	-760.00	49.3%
Total 431.00 · Cleaning of Streets & Gutters	740.00	1,500.00	-760.00	49.3%
436.00 · Storm Sewers & Drains				
436.25 · Stormsewer Repairs & Maint.	236.92			
Total 436.00 · Storm Sewers & Drains	236.92			

MS4 Fund

Profit & Loss Budget vs. Actual

January through June 2026

	Jan - Jun 26	Budget	\$ Over Budget	% of Budget
446.00 · Storm Water Management				
446.61 · Major Construction	0.00	1,000,000.00	-1,000,000.00	0.0%
446.74 · Capital Equipment Purchase	0.00	250,000.00	-250,000.00	0.0%
Total 446.00 · Storm Water Management	0.00	1,250,000.00	-1,250,000.00	0.0%
Total 400.00 · EXPENSES	83,020.01	1,388,264.20	-1,305,244.19	6.0%
Total Expense	83,020.01	1,388,264.20	-1,305,244.19	6.0%
Net Income	156,900.33	-1,114,350.82	1,271,251.15	-14.1%

**BATH BOROUGH STORMWATER AUTHORITY
MONTHLY TREASURERS REPORT**

SECTION 3

Bill Pay Report – Ratification to Pay Bills

IMPORTANCE: The 'Bill Pay Report' is a list of open invoices received and bills that were paid during a given week throughout a specified month. The Bill Pay Report coincides with the Boards 'Finance Update' item under the Boards meeting agenda. The Bill Pay Report will identify each invoice that was paid for by the MS4 Fund checking account, signified by a red check mark.

MS4 Fund
Unpaid Bills Detail
As of June 26, 2026

Type	Date	Num	Memo	Due Date	Aging	Open Balance
Colliers Engineering & Design, Inc.						
Bill	06/05/2026	#1184135-BBSA0001	Inv #1184135-BBSA0001- General Stormwater Engineering	06/05/2026	21	911.37
Bill	06/05/2026	#1184136-BBSA0002	Inv #1184136-BBSA0002- PRP Engineering Design	06/05/2026	21	15.99
Bill	06/05/2026	#1184137-BBSA0002A	Inv #1184137-BBSA0002A- PRP Bidding & PennVest Loan	06/05/2026	21	4,068.75
Bill	06/05/2026	#1184138-BBSA0003	Inv #1184138-BBSA0003- MS4 Permitting & Annual Report	06/05/2026	21	332.50
Total Colliers Engineering & Design, Inc.						5,328.61
East Penn Sanitation Inc.						
Bill	04/30/2026	29275	Inv #29275- Stockpile debris disposal	05/10/2026	47	236.92
Total East Penn Sanitation Inc.						236.92
Salzmann Hughes, P.C.						
Bill	05/29/2026	Inv #63894	Inv #63894- RTK Long	06/28/2026		381.90
Bill	05/29/2026	Inv #63895	Inv #63895 - General	06/28/2026		4,643.10
Total Salzmann Hughes, P.C.						5,025.00
TOTAL						10,590.53

Reviewed

JUN 26 2026

[Signature]

**BATH BOROUGH STORMWATER AUTHORITY
MONTHLY TREASURERS REPORT**

SECTION 4

Account Reconciliations: Four Funds*

MS4 | Debt | Capital | Reserve

IMPORTANCE: Bank account reconciliations provide the full details of financial transactions relative to the fund being examined. The reconciliations indicate all cleared and uncleared checks written against the identified bank account. The reconciliation report will also indicate a closing month fund balance. Reconciliations are important to compare against the bank account issued statement, ensuring financial reporting accuracy between the banking institution and recorded entries by the Borough through its account management software. This section will include an account 'Reconciliation Summary' along with the 'Reconciliation Detail' for the six major funds identified above. All other accounts are reconciled to within a month of this report and can be made available upon request.

**As of January 2025, the Authority has one fund, the MS4 Fund.*

10:35 AM

07/24/26

MS4 Fund
Reconciliation Summary
100.00 · Muni Now Acct #224, Period Ending 06/30/2026

	Jun 30, 26	
Beginning Balance		294,779.17
Cleared Transactions		
Checks and Payments - 7 items	-5,262.22	
Deposits and Credits - 7 items	23,308.91	
Total Cleared Transactions	18,046.69	
Cleared Balance		312,825.86
Uncleared Transactions		
Checks and Payments - 4 items	-11,090.53	
Total Uncleared Transactions	-11,090.53	
Register Balance as of 06/30/2026		301,735.33
Ending Balance		301,735.33

10:35 AM

07/24/26

MS4 Fund Reconciliation Detail

100.00 · Muni Now Acct #224, Period Ending 06/30/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						294,779.17
Cleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	05/22/2026	608	Salzmann Hughes, P.C.	X	-3,197.60	-3,197.60
Bill Pmt -Check	05/22/2026	607	Drivelocker LLC	X	-353.91	-3,551.51
Bill Pmt -Check	06/05/2026	609	Drivelocker LLC	X	-416.41	-3,967.92
Bill Pmt -Check	06/05/2026	ONLI...	The Home News	X	-409.80	-4,377.72
Bill Pmt -Check	06/05/2026	ONLI...	The Home News	X	-348.20	-4,725.92
Bill Pmt -Check	06/05/2026	610	Financial Related Services, LLC	X	-302.50	-5,028.42
Bill Pmt -Check	06/05/2026	ONLI...	The Home News	X	-233.80	-5,262.22
Total Checks and Payments					-5,262.22	-5,262.22
Deposits and Credits - 7 items						
General Journal	05/31/2026	2026-...		X	3,130.00	3,130.00
Deposit	06/16/2026			X	40.00	3,170.00
Deposit	06/18/2026			X	296.30	3,466.30
Deposit	06/26/2026			X	195.05	3,661.35
General Journal	06/30/2026	2026-...		X	462.00	4,123.35
Deposit	06/30/2026			X	934.56	5,057.91
General Journal	06/30/2026	2026-...		X	18,251.00	23,308.91
Total Deposits and Credits					23,308.91	23,308.91
Total Cleared Transactions					18,046.69	18,046.69
Cleared Balance					18,046.69	312,825.86
Uncleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	08/08/2025	567	PA Department of Environmental Pr...		-500.00	-500.00
Bill Pmt -Check	06/26/2026	611	Colliers Engineering & Design, Inc.		-5,328.61	-5,828.61
Bill Pmt -Check	06/26/2026	613	Salzmann Hughes, P.C.		-5,025.00	-10,853.61
Bill Pmt -Check	06/26/2026	612	East Penn Sanitation Inc.		-236.92	-11,090.53
Total Checks and Payments					-11,090.53	-11,090.53
Total Uncleared Transactions					-11,090.53	-11,090.53
Register Balance as of 06/30/2026					6,956.16	301,735.33
Ending Balance					6,956.16	301,735.33